



DEPARTMENT OF PROCUREMENT SERVICES Pre-Bid Meeting

PROJECT: IFB #02252021 SCS Districtwide Elevator & Lift Preventative Maintenance Services

Date: February 10, 2021

LOCATION: 1364 Farmville Road, Memphis, TN 38122

NOTE: ALL ATTENDEES MUST PRINT LEGIBLY AND INSERT E-MAIL ADDRESS AND PHONE NUMBER OF COMPANY

	Name (Print)	Bid Submission Time	Name of Company (Print)	E-mail Address	Phone Number ()	Local or Minority *
1.	William Webb		Shelby County Schools	webbw@scsk12.org	901-416-0491	
2.	LaJuanna Jones-Sulton		Shelby County Schools	jonessultonlm@scsk12.org	901-416-3950	
3.	Charles White		Shelby County Schools	whitc10@scsk12.org	901-601-6498	
4.	Jenese Bowles		Shelby County Schools	bowlesjm@scsk12.org	901-467-8484	
5.	Parrish Oglesby		Shelby County Schools	oglesbypd@scsk12.org		
6.	Ken Greene		UES	KEN@UNITED ELEVATOR CO	901-230-5883	
7.	Thomas Owens		TKE	thomas.owens@tkelevator.com	901-206-8635	
8.	Janet Baer		TKE	janet.baer@tkelevator.com	901-498-2333	
9.	Robin Green		SCS	greer1@scsk12.org	901-416-0049	
10.						
11.						
12.						
13.						
14.						
15.						
16.						
17.						
18.						
19.						
20.						
21.						
22.						

By signing this sheet, you acknowledge receiving a handout that states the ID badge requirement of all employees working on site.

***Please indicate if your company is locally owned and/or minority. If your company is minority, please indicate classification type.**